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STATE OF WISCONSIN

FIRST JUDICIAL DISTRICT

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**CHIEF JUDGE
DIRECTIVE
09-22**

DATE: November 16, 2009

TO: All Judges, All Court Commissioners, District Court Administrator, Deputy District Court Administrator, County Executive, Clerk of Circuit Court, Corporation Counsel, Sheriff, District Attorney, City Attorney, Public Defender, Court Coordinators, Managing Court Reporter, IMSD, Legal Resource Center, CCAP, Facilities Management, Justice 2000, WCS and Press

FROM: Chief Judge Jeffrey A. Kremers

RE: APPOINTED COUNSEL REIMBURSEMENTS

IT IS HEREBY DIRECTED that, effective immediately:

All requests for reimbursement by counsel appointed by a circuit court judge or for which Milwaukee County has been ordered to pay are subject to the following requirements:

1. The request must first be submitted to the Chief Judge's office for review.
2. The request must be accompanied by a copy of the order of appointment, an itemized statement and a supporting affidavit.
3. The request must be submitted on or before March 31, 2010 or within 90 days of the last billable event, whichever is later. A billable event is defined as the performance of some task for which counsel seeks to be paid.
4. Untimely requests will be denied unless the Chief Judge is satisfied that the attorney seeking payment has demonstrated good cause for the delay.

Dated at Milwaukee, Wisconsin, this 16th day of November 2009.


Hon. Jeffrey A. Kremers
Chief Judge